



Policy: Emergency Call Schedule

POLICY STATEMENT: Every emergency call schedule shall be presented to the Director of Emergency Services by 5 business days before the end of the month prior to the month for which the schedule applies. Once the call schedule is submitted, changes to the schedule shall follow the guidelines below:

1. Physicians may trade call dates on the schedule, provided both physicians approve the change
2. If the call schedule does not provide coverage for every day of the month, a physician may remove himself from call on one day and at the same time place himself on call on another open day (weekday for weekday, weekend day for weekend day, holiday for holiday with 72 hours advance notice)
3. Desired changes not covered under 1) and 2) above, require the approval of the Chief of the Department under which the call schedule falls.